



Queen Eleanor Cycle Ride

Instructions for Creating a MyDonate Fundraising Page

The Friends of the Connection are registered on BT MyDonate for online giving, as there are no charges apart from card-processing charges, which means more money comes to the charity than with other online giving sites.

The Queen Eleanor Cycle Ride is listed as an Organised Event, under the Friends, so you can create your own fundraising page, linked to the event. This means all the money raised will come straight to the Friends, and your sponsors will be able to see where the money will be going.

Here's how to create your own page:

1. Google BT MyDonate to get to the Home page, and then click on Start Fundraising on the main menu bar, or go to: <https://mydonate.bt.com/events/start.html> which will take you directly to the Start Fundraising page.
2. Click on Join an organised event. At this point, if you are not personally registered with BT MyDonate, you will need to do so, so click on Personal Registration and complete the form. It is mainly self-explanatory, but **NB the correct answer to the two questions about Gift Aid is 'no', otherwise the site will not consider your donations eligible for claiming Gift Aid.**
3. If you are already registered, you can login and proceed.
4. You will then be asked to select a charity, so enter 'Friends of the Connection' and search.
5. The Queen Eleanor Cycle Ride will then come up. If more than one event, appears, click on the QECR.
6. Click on 'Create your page'. It is then over to you! You will need to:
 - say something about yourself,
 - explain why you are taking part to support the Connection,
 - give a Fundraising total (be ambitious!),
 - add a relevant photograph if you can,
 - set dates for the page (which we suggest should start when you set it up and end on 30 November, allowing time for people to sponsor you retrospectively),

- if you want to, add a personal message to the email that the site will send out to acknowledge every donation.
- 7. You will then be given a link for your page which you can include in all your fundraising emails.

If you have any queries on this process, do contact Charles Woodd on charleswoodd46@gmail.com or 07962 213494.

Then get fundraising, and remember every penny donated (apart from the card processing charges) goes to the Friends to support the work of The Connection.

Thank you very much.